

## MAINTENANCE

- Sweep or vacuum daily using soft bristle attachments.
- Clean up spills and excessive liquids immediately.
- Damp mop as needed and use cleaners recommended for vinyl flooring.
- Use proper floor protection devices such as felt protectors under furniture.
- Place a walk-off mat at outside entrances to reduce the amount of dirt brought into your home. Do not use mats with a latex or rubber backing since these backings can cause permanent discoloration.
- Do not use abrasive cleaners, bleach or wax to maintain the floor.
- Do not drag or slide heavy objects across the floor.

## PREVENTIVE CARE

- When moving appliances or heavy furniture it is always wise to lay a plywood panel, or similar, on your floor and “walk” the item across it. This protects your floor from scuffing, gouging and tears.
- Frequently moved furniture should be equipped with felt pads to avoid scratching the floor. Heavy furniture and appliances should be equipped with non-staining large surface floor protectors. Furniture with castors or wheels must be easy swiveling, large surface non-staining and suitable for resilient floors. Do NOT use ball type castors as they can damage the floor.
- Caster wheeled chairs should have wide, rubber casters. Place protective mats under office chairs.
- Use floor protectors under furniture to reduce indentation. As a general rule of thumb, the heavier the item, the wider the floor protector needed.